

THE CITY COMMISSION OF THE CITY OF WOODWARD, WOODWARD COUNTY, OKLAHOMA,
MET IN REGULAR SESSION IN THE COMMISSION CHAMBERS OF CITY HALL ON MONDAY,
JUNE 17, 2019, AT 7:00 P.M.

(As prescribed by law, meeting notice and agenda were filed with the Office of the City Clerk at 2:20 p.m. and posted at City Hall at 2:30 p.m. on June 13, 2019.)

Mayor Meinders called the meeting to order declaring a quorum present.

PRESENT:	John Meinders	Mayor
	Roscoe Hill	Commissioner
	John Brown	Commissioner
	Steve Bogdahn	Commissioner
	Tom Fisher	Commissioner
	Shaun Barnett	Assistant City Manager
	Catherine Coleman	City Clerk
	Aaron Sims	City Attorney

ABSENT:	Alan Riffel	City Manager
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The Consent Docket was presented to the Commission for consideration.

Items on the Consent Docket were as follows:

- A. Approve minutes of the regular meeting of June 3, 2019.
- B. Approve Financial Reports for the month of May, 2019.
- C. Reaffirm Sports Complex User Agreement between the City of Woodward and Boy Scouts of America Troop 251.
- D. Approve adoption of Resolution No. 2019-10 approving participation in the Interlocal Agreement establishing the Oklahoma Municipal Management Services (OMMS).
- E. Approve Facilities Use Agreement between the City of Woodward and Horsepower Promotions.

There being no items removed, Commissioner Brown made a motion, seconded by Commissioner Bogdahn, to approve the Consent Docket as presented.

ROLL CALL

AYES:	Brown, Bogdahn, Hill, Meinders, Fisher
NAYS:	None

The motion carried.

Item three on the agenda was to consider and take action with respect to approval or disapproval of Contract for Economic Development Services between the City of Woodward and Woodward Chamber of Commerce. Assistant City Manager Barnett explained that this was a renewal of the existing contract, with no changes. C.J. Montgomery, President of the Chamber of Commerce, thanked the City for their support and partnership. Commissioner Hill made a motion, seconded by Commissioner Fisher, to renew the contract as presented.

ROLL CALL

AYES:	Hill, Fisher, Meinders, Bogdahn, Brown
NAYS:	None

The motion carried.

Item four on the agenda was to consider and take action with respect to approval or disapproval of Contract for Economic, Industrial, and Community Development Services between the City of Woodward, Woodward Municipal Authority, and the Woodward Industrial Foundation. Assistant City Manager Barnett explained that this is an annual renewal with no changes. Doug Haines, Industrial Foundation Chairman of the Board, addressed the Commission relative to the local economic situation, factors affecting recruitment of new business, and new directions to be taken by the Industrial Foundation. Following discussion, Commissioner Bogdahn made a motion, seconded by Commissioner Brown, to approve the contract as presented.

ROLL CALL

AYES: Bogdahn, Brown, Hill, Meinders, Fisher
NAYS: None

The motion carried.

Item five on the agenda was to consider and take action with respect to approval or disapproval of concrete bids. Bids were properly advertised and opened on June 12, 2019 for concrete for the second half of 2019. Following review of the bids, Street Superintendent Brian Luckett recommends awarding the bid to Bomax Industries, as they submitted the lowest and best bid meeting all specifications. Commissioner Fisher made a motion, seconded by Commissioner Hill, to award the bid as recommended.

ROLL CALL

AYES: Fisher, Hill, Brown, Bogdahn, Meinders
NAYS: None

The motion carried.

Item six on the agenda was to consider and take action with respect to approval or disapproval of proposals to land lease at West Woodward Airport. Request for Proposals were properly advertised for the agricultural lease for Tract 2 at the West Woodward Airport. Director Kevin Kornele reviewed the one bid received and is recommending award of the two-year lease to Leon Ramirez. Following discussion, Commissioner Hill made a motion, seconded by Commissioner Fisher, to award the lease as recommended.

ROLL CALL

AYES: Hill, Fisher, Bogdahn, Meinders, Brown
NAYS: None

The motion carried.

Item seven on the agenda was to consider and take action with respect to approval or disapproval of proposals relative to the mowing of City-owned properties. Request for proposals were properly advertised, and three proposals were received. Park Foreman Ryan Williams is recommending award of the proposals to Green Zebra Services, as they submitted the lowest proposal meeting all specifications. Commissioner Brown made a motion, seconded by Commissioner Bogdahn, to award the proposal as recommended.

ROLL CALL

AYES: Brown, Bogdahn, Meinders, Fisher, Hill
NAYS: None

The motion carried.

Item eight on the agenda was to consider and take action with respect to approval or disapproval of bids relative to the 18th Street Sewer Line Project. Requests for bids were properly advertised and opened on May 29, 2019, for sanitary sewer line replacement on 18th Street. Cole Bond with Cardinal Engineering is recommending award of the bid, in the amount of \$162,695.00, to Cobalt Construction as they submitted the only bid and it meets all specifications. Commissioner Hill made a motion, seconded by Commissioner Fisher, to award the bid as recommended.

ROLL CALL

AYES: Hill, Fisher, Meinders, Brown, Bogdahn
NAYS: None

The motion carried.

Item nine on the agenda was to consider and take action with respect to adoption of Ordinance No. 1681 of the City Commission of the City of Woodward, Oklahoma, amending Section 50.05 of Chapter 50, "Solid Waste", of the Code of Ordinances of the City of Woodward, Oklahoma, establishing fees for the collection of solid waste; and declaring an emergency. Assistant City Manager Barnett explained that this and the subsequent three ordinances are for the annual consumer price index increase to utilities, which this year amounts to 2.1%, as discussed at the Budget Workshop. Following discussion, Commissioner Bogdahn made a motion, seconded by Commissioner Fisher, to approve Ordinance No. 1681 as presented.

ROLL CALL

AYES: Bogdahn, Fisher, Meinders, Hill, Brown
NAYS: None

The motion carried.

Thereupon, Commissioner Bogdahn made a motion to attach the Emergency Clause to Ordinance No. 1681. The motion was seconded by Commissioner Fisher.

ROLL CALL

AYES: Bogdahn, Fisher, Brown, Hill, Meinders
NAYS: None

The motion carried.

Item ten on the agenda was to consider and take action with respect to adoption of Ordinance No. 1682 of the City Commission of the City of Woodward, Oklahoma, amending Section 51.02 of Chapter 51, "Wastewater", of the Code of Ordinances of the City of Woodward, Oklahoma, establishing fees for the use of the sewer system; and declaring an emergency. Commissioner Hill made a motion, seconded by Commissioner Bogdahn, to adopt Ordinance No. 1682 as presented.

ROLL CALL

AYES: Hill, Bogdahn, Fisher, Brown, Meinders
NAYS: None

The motion carried.

Thereupon, Commissioner Hill made a motion, seconded by Commissioner Bogdahn, to attach the Emergency Clause to Ordinance No. 1682.

ROLL CALL

AYES: Hill, Bogdahn, Meinders, Brown, Fisher
NAYS: None

The motion carried.

Item eleven on the agenda was to consider and take action with respect to adoption of Ordinance No. 1683 of the City Commission of the City of Woodward, Oklahoma, amending Section 52.14, Section 52.17, and Section 52.18 of Chapter 52, "Water", of the Code of Ordinances of the City of Woodward, Oklahoma; and declaring an emergency. Commissioner Brown made a motion, seconded by Commissioner Bogdahn, to adopt Ordinance No. 1683 as presented.

ROLL CALL

AYES: Brown, Bogdahn, Hill, Meinders, Fisher
NAYS: None

The motion carried.

Thereupon, Commissioner Brown made a motion, seconded by Commissioner Bogdahn, to attach the Emergency Clause to Ordinance No. 1683.

ROLL CALL

AYES: Brown, Bogdahn, Fisher, Hill, Meinders
NAYS: None

The motion carried.

Item twelve on the agenda was to consider and take action with respect to adoption of Ordinance No. 1684 of the City Commission of the City of Woodward, Oklahoma, amending Section 53.04, "Rate Schedule", of Chapter 53, "Stormwater Drainage System", of the Code of Ordinances of the City of Woodward, Oklahoma, establishing stormwater drainage system as a public utility; and declaring an emergency. Following discussion, Commissioner Brown made a motion, seconded by Commissioner Bogdahn, to adopt Ordinance No. 1684 as presented.

ROLL CALL

AYES: Brown, Bogdahn, Meinders, Hill, Fisher
NAYS: None

The motion carried.

Thereupon Commissioner Brown made a motion, seconded by Commissioner Bogdahn, to attach the Emergency Clause to Ordinance No. 1684.

ROLL CALL

AYES: Brown, Bogdahn, Fisher, Hill, Meinders
NAYS: None

The motion carried.

Item thirteen on the agenda was to consider and take action with respect to adoption of Ordinance No. 1685 of the City Commission of the City of Woodward, Oklahoma, amending Section 31.03, "Compensation", of the Code of Ordinances, of the City of Woodward; and declaring an emergency. Assistant City Manager Barnett explained that this ordinance addresses the position of the Municipal Judge, and that the only change is to term. Commissioner Hill made a motion, seconded by Commissioner Fisher, to adopt Ordinance No. 1685 as presented.

ROLL CALL

AYES: Hill, Fisher, Bogdahn, Brown, Meinders
NAYS: None

The motion carried.

Thereupon, Commissioner Hill made a motion, seconded by Commissioner Fisher, to attach the Emergency Clause to Ordinance No. 1685.

ROLL CALL

AYES: Hill, Fisher, Meinders, Bogdahn, Brown
NAYS: None

The motion carried.

Item fourteen on the agenda was to consider and take action with respect to approval or disapproval of Contract for Services between the City of Woodward and Cates Enterprises for maintenance of the Automated Weather Observation System (AWOS). Assistant City Manager Barnett explained that this is a renewal of an ongoing contract with no change to the monthly fee. Commissioner Fisher made a motion, seconded by Commissioner Hill, to approve the contract as presented.

ROLL CALL

AYES: Fisher, Hill, Bogdahn, Meinders, Brown
NAYS: None

The motion carried.

Item fifteen on the agenda was to consider and take action with respect to approval or disapproval of Interlocal Agreement between the City of Woodward and the Woodward County Board of Commissioners relative to the answering and dispatching of both 911 and administrative calls for the Woodward County Sheriff's Office.

Assistant City Manger Barnett explained that this is the annual renewal of the consolidated agreement for dispatching services for Woodward County. Commissioner Brown made a motion, seconded by Commissioner Bogdahn, to approve the Interlocal Agreement as presented.

ROLL CALL

AYES: Brown, Bogdahn, Meinders, Hill, Fisher
NAYS: None

The motion carried.

Item sixteen on the agenda was to consider and take action with respect to approval or disapproval of use of escrow credit to reduce 2019-2020 fees for renewal of participation in OMAG Workers' Compensation Plan. Assistant City Manager Barnett explained that similar action has been taken in the past to reduce current year premiums. Commissioner Hill made a motion, seconded by Commissioner Brown, to approve the use of escrow credit as proposed.

ROLL CALL

AYES: Hill, Brown, Meinders, Bogdahn, Fisher
NAYS: None

The motion carried.

Item seventeen on the agenda was to consider and take action with respect to adoption of Resolution No. 2019-11 canvassing returns for the special election held in the City of Woodward on June 11, 2019, on Ordinance No. 1680, granting to Oklahoma Natural Gas Company a franchise for a period of twenty-five years and declaring the approval of the franchise. Assistant City Manager Barnett explained that this was a necessary action to acknowledge the results of the election and to grant the franchise. Commissioner Brown made a motion, seconded by Commissioner Fisher, to adopt Resolution No. 2019-11 as presented.

ROLL CALL

AYES: Brown, Fisher, Bogdahn, Hill, Meinders
NAYS: None

The motion carried.

There being no further business, the meeting was adjourned by the Mayor.

s/ John Meinders
John Meinders, Mayor

s/ Catherine Coleman
Catherine Coleman, City Clerk

Approved this 1st day of July, 2019.

s/ Andrea Murlin
Andrea Murlin, City Clerk Designate